



MANIPAL

ACADEMY of HIGHER EDUCATION

(Institution of Eminence Deemed to be University)

Ref: MAHE/REG/CIR-(T)

Date: May 16, 2023

CIRCULAR

Sub: Revised Policy for Prevention of Substance (Drug) Abuse and Alcoholism for Students – Reg.

Manipal Academy of Higher Education, Manipal has revised the **Policy for Prevention of Substance (Drug) Abuse and Alcoholism for Students**. The revised policy shall come into force with immediate effect.

The details of the revised policy are made available as Annexure for your information, records and dissemination to all students.

This policy supersedes all earlier circular(s) relating to the subject.

PG Keene

Dr. P. Giridhar Kini
Registrar

To:

↓ Heads of Constituent Units, Centres of Excellence and MAHE Teaching Departments, MAHE, Manipal, Mangaluru, Bengaluru and Jamshedpur campuses

Copy for information to:

- ✍ Chancellor | Pro Chancellor | Vice Chancellor | Pro Vice Chancellors, MAHE, Manipal
- ✍ Chief Operating Officer – Operations, MAHE, Manipal

Copy for necessary action to:

- ✍ Director(s) - Student Affairs | International Collaborations | Admissions | General Services, MAHE, Manipal
- ✍ Chief Wardens / Student Officer, MAHE, Manipal, Mangaluru and Bengaluru campuses
- ✍ COO – Campus Safety, MAHE, Manipal

Copy to:

- ✍ Heads of Hospitals, MAHE, Manipal
- ✍ Heads of Functional Departments, MAHE, Manipal
- ✍ Deputy Registrar, MAHE, Bengaluru campus
- ✍ EC file

Encl: as above

REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

A. PREAMBLE

Substance Abuse refers to the harmful or hazardous use of psychoactive substances, including alcohol and illicit drugs. The use of Psychoactive substances continues to be a major problem on our nation's campuses and in society as a whole. (Psychoactive substances are substances that, when taken in or administered into one's system, affect mental processes). As an institution of higher learning, Manipal Academy of Higher Education (MAHE) is committed to the health, safety, and well-being of its members. It strives to foster an environment of personal and collective responsibility and respectful citizenship for the members within and outside the campus and seeks to promote the intellectual, social, cultural, and physical well-being of all its students. The use of psychoactive substances causes significant health and social problems for the people who use them, and also for others in their families and communities. Substance abuse among students harms them, threatens the safety of the environment, disrupts the educational process, and defeats the purpose for which a student is being educated.

Substances of abuse include alcohol, opiates, cocaine, amphetamines, hallucinogens, prescription, and over-the-counter drug abuse.

MAHE recognizes that problems related to the abuse of drugs/substances and alcohol may be resolved through cooperation between the organization and the affected faculty, staff, and students. The policy and procedures set forth here for handling substance abuse problems among students are intended to enhance cooperation and to protect the individual, the organization, and the organization's substantial interest in the welfare of its community.

MAHE strives to preserve the dignity of individual students through effective management and to address substance abuse that affects their performance or conduct. Cultural, genetic, and physiological factors are currently believed to play a contributing role in the development of substance and alcohol abuse. Because students are considered to be valued members of the MAHE community, every effort is made to enable them to return to normalcy and to be productive.

All faculty, staff, and students should work together to engender a campus-wide enlightened attitude towards a realistic recognition of the nature of substance and alcohol abuse, and an attitude that will encourage them to take advantage of available treatment whenever needed.

B. OBJECTIVES OF THE POLICY

The main objective of the Policy is to ensure the prevention of substance and alcohol abuse and to create a secure, conducive atmosphere amongst the students of MAHE.

C. POLICY STATEMENT

Substance and alcohol abuse impairs the rational thinking and actions of students and may lead to an unhealthy environment within the campus.

MAHE has the right to expect that all students shall live up to its expectations. MAHE has a responsibility towards its students to ensure that academic performance and conduct standards are met. MAHE may properly intervene when the use of substances and alcohol affects the academic performance of the students, and causes behavioural disturbances, indiscipline or violent behaviour, etc. in the student.



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Recognizing that professional assistance can often help the affected individual to return to full productivity, MAHE holds that it is the student's right and responsibility to seek professional assistance for a substance abuse problem. This policy supports individuals in seeking professional help so that they may return to full productivity and performance.

D. APPROACH AND STRATEGY

The approach of this Policy is to provide the whole range of services including awareness generation, identification, counseling, treatment, and rehabilitation of addicts through voluntary and other organizations. With a view to reducing the demand for and consumption of alcohol and dependence-producing substances, the thrust would be on preventive education programmes and Whole Person Recovery of the drug-dependent persons. In order to achieve the objective of the scheme the key strategies will be defined as follows:

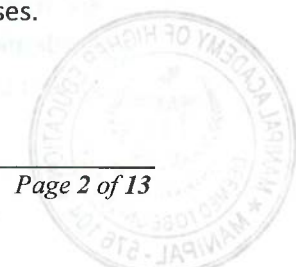
- To evolve culture-specific models for the prevention of alcoholism and substance abuse and for rehabilitation of drug-dependent persons.
- To create awareness and educate students about the ill effects of alcoholism and substance abuse on them, the Institution, and the society at large.
- To promote collective initiatives and self-help Endeavour among individuals and groups vulnerable to addiction or found at risk.
- To alleviate the consequences of drug and alcohol dependence amongst individuals, the Institution, and society at large.
- To increase community participation in the reduction of demand for dependence-producing substances.
- To promote and sustain a system of continuous monitoring and evaluation including a self-correctional mechanism.
- To provide for the whole range of community-based services for the identification, motivation, counselling, de-addiction, after care, and rehabilitation for Whole Person Recovery (WPR) of addicts to make the student drug-free and crime-free.
- To facilitate research, training, documentation, and collection of relevant information to strengthen the above-mentioned strategies.
- To deal with cases of abusing or suspected of abusing substances with sensitivity and discretion.

E. APPLICABILITY OF THE POLICY

This Policy shall be applicable only to Manipal, Mangalore, Bengaluru, and Jamshedpur Campuses of Manipal Academy of Higher Education (MAHE).

The policy shall be applicable to all students of MAHE including students received during the 'student exchange program' and to all events or activities which are organised, conducted or sponsored by MAHE or by a MAHE organization, whether they occur at MAHE or outside. It will also include research centres, health centres, field trips, sports tournaments, conferences, college festivals, and all other activities undertaken by any person as a member of MAHE.

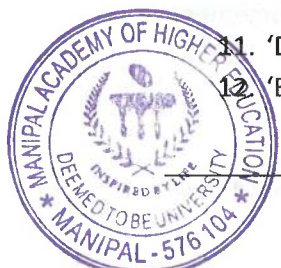
MAHE shall take cognizance of any such complaints made against its students, whether residing within the campus or outside and shall follow this Policy to deal with the cases.



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

F. DEFINITIONS

1. 'Members of MAHE' includes students, teachers, residents, and non-teaching staff of MAHE.
2. 'Student' includes regular student as well as an exchange student of MAHE.
3. 'Teacher' includes any person on the staff of MAHE or any of the constituent Colleges and all other academic departments, who is appointed to a teaching and/or research post, whether full-time, temporary, ad-hoc, part-time, visiting, honorary, or on special duty or deputation, and shall include employees employed on a casual or project basis.
4. 'Resident' includes any person who is a temporary or permanent resident of any of the accommodations or premises allotted to a student, teacher, and non-teaching staff, by MAHE or by any of its constituent Colleges, academic departments, health centres or hospitals.
5. 'Non-Teaching Staff' includes any person on the staff of MAHE or of its constituent Colleges, academic departments, health centres or hospitals, who is not included in the category of teacher.
6. 'Contract Worker / Staff / Daily Wages means any person working for the Contractor or Sub-contractor; deployed at MAHE or its constituent colleges, academic departments, health centers or hospitals by the respective Contractor or Sub-contractor in furtherance of contract.
7. 'Campus' includes all facilities and premises owned or controlled by MAHE.
8. 'Outsider' includes any person who is not a member of MAHE. It also includes but is not limited to, any private person offering residential, food and other facilities to members of MAHE or to any individual other than a member of MAHE, who is residing on the campus or in any premises owned or controlled by MAHE.
9. 'Substance' may be any material suspected to have a mind-altering effect on the user, such as drugs that may be administered orally, inhaled, sniffed, taken intravenously or smoked. It also includes Cannabis, Heroin, Benzodiazepines, Barbiturates, Flunitrazepam, Cocaine, Ketamine, Psilocybin, Lysergic acid, Diethylamide, Amphetamine, Methamphetamines, MDMA, Phencyclidine, GHB, Methaqualone and any other drugs and substances mentioned in The Narcotic Drugs and Psychotropic Substances Act 1985 or amendments enforced by the Government of India.
10. 'Abuse' means everything that is contrary to good order, established by usage. It also means immoderate and inappropriate use of any substance, especially those that have a mind-altering effect on the user, accompanied by other aggravating behaviour, including but not limited to:
 - a. Disorderly, disruptive, or aggressive behaviour that interferes with the wellbeing, safety, security, health, or welfare of the community and/or the regular operations of the institution.
 - b. Engaging in, or threatening to engage in, any behaviour that endangers the health, safety, or wellbeing of oneself, another person, or property; and
 - c. Physical violence, actual or threatened, against any individual or group of persons.
 - d. Substance abuse may also be indicated by the presence of drug abuse-related paraphernalia such as syringes, tweezers, plastic bottles, small paper sachets, small pieces of aluminum foil, cigarette paper, blades, and any other item that may be suspected to have been used for the abuse of drugs.
11. 'Distribution' means unlawful sale, exchange, or giving of 'substance' to one or more persons.
12. 'Expel' or 'Expulsion' means permanent removal from the Institution or course.



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13. 'Suspension' means temporary prevention from attending the classes or laboratories/practical/clinical or exams of the Institution/University or course or any other curricular/co-curricular/extracurricular activities.
14. 'Institution' means an institution or units of Manipal Academy of Higher Education – Deemed to be University
15. 'Alcohol' includes beverages containing ethyl alcohol or similar substances.
16. 'Blood Alcohol Content' (BAC) means content of alcohol in blood.
17. 'Under the influence of Alcohol' means an Alcohol concentration greater than 0.03% i.e. 30 mg of alcohol per 100 ml of blood.

G. THE EXTENT OF THIS POLICY TO DEAL WITH THE CASES IS AS UNDER

Category 1: Action Will be Initiated by MAHE

- When there is a Complaint by a student /staff/resident of MAHE/outsider against any other member of MAHE, irrespective of whether the 'substance' abuse is alleged to have taken place within or outside the campus.
- When there is a complaint by a member of MAHE / outsider against any other member(s) of MAHE regarding possession, selling, purchasing, transporting, storing and/or consuming any narcotic drug or psychotropic substance in the campus or premises owned or controlled by MAHE or outside the campus of MAHE.

Category 2: To be informed to Law Enforcement Authorities.

- Complaint by a member of MAHE against an outsider, regarding possession, selling, purchasing, transporting, storing, and/or consuming any narcotic drug or psychotropic substance in the campus or premises owned or controlled by MAHE or outside the campus of MAHE.

MAHE ADHERES TO THE FOLLOWING GUIDELINES CONCERNING THE POSSESSION, USE AND/OR DISTRIBUTION OF SUBSTANCES OF ABUSE AND ALCOHOL

H. ENFORCEMENT

1. Possessing, consuming and/or distributing substances of abuse and possessing or consuming alcohol or being under the influence of alcohol are prohibited in the Campuses owned or controlled by MAHE.
2. MAHE squad may carry out random inspection/checks on students and their residential premises owned or controlled by MAHE for substances of abuse or alcohol.
3. Possessing, consuming and/or distributing substances of abuse and possessing or consuming alcohol or being under the influence of alcohol will attract appropriate disciplinary action which may include expulsion.
4. Offenders may also come under the purview of the Narcotic Drugs and Psychotropic Substances Act 1985 (NDPS Act) and may be liable for penal action.
5. Refusal of any such student to undergo urine sample test will be treated as violation of Policy and will be treated as 'suspected case of drug abuse' and will be informed to law enforcement agencies for further action as per law.



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6. On observation and reasonable suspicion of alcohol consumption, the student will be directed to undergo breath analyser test or such other tests for BAC and influence of Alcohol.
7. In case of any such student refusing to undergo breath analyzer test or such other tests as directed; such refusal / non-cooperation will be treated as violation of this Policy and will be considered as a suspected case of “under the influence of alcohol”.
8. Following behaviors shall create reasonable suspicion that the student is under the influence of substance or alcohol
 - a. Odors (Smell of alcohol, body odor or urine)
 - b. Movements (unsteady, fidgety, dizzy)
 - c. Eyes (Dilated, constricted, watery eyes or involuntary eye movements)
 - d. Face (Flushed, sweating, confused or blank look)
 - e. Speech (slurred, slow, distracted mid-thought, inability to verbalize thoughts)
 - f. Emotions (argumentative, agitated, irritable, drowsy)
 - g. Actions (yawning, twitching)
 - h. Inactions (sleeping, unconscious, no reaction to questions)
 - i. Any other feature which may suggest alcohol or substance use

I. DISCIPLINARY ACTION FOR SUBSTANCE (DRUG) AND ALCOHOLISM

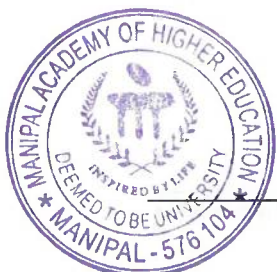
MAHE will take disciplinary action as per the procedures set out in the policy, against any member of its community, if they are found to consume, possess, sell, purchase, transport, or distribute any narcotic drug or psychotropic substance. Students, teachers, and non-teaching staff should also be aware that, in addition to MAHE rules, they may be subject to criminal prosecution under the laws of the country. According to the Indian Narcotic Drugs and Psychotropic Substances Act (1985), it is illegal for a person to produce/manufacture/cultivate, possess, sell, purchase, transport, store, and/or consume any narcotic drug or psychotropic substance. Where appropriate or necessary, MAHE will cooperate fully with law enforcement agencies to deal with all cases of possession, or distribution of ‘substance’ that is found to be in violation of the national laws of the country.

J. INSTITUTIONAL COMMITTEE FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE

All constituent units of MAHE are required to constitute a standing committee to handle cases pertaining to substance abuse for the prevention of substance abuse.

The Institutional Committee for Prevention of substance abuse shall comprise

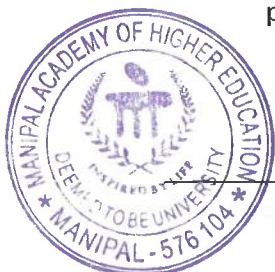
- Senior Professor of the Institution nominated by concerned HOI as Chairperson
- Chief Warden/warden
- HOD of the concerned department
- Legal representative from MAHE - member
- Representative from the Department of Student Affairs (DSA) MAHE – member



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

K. DISCIPLINARY PROCEDURES IN RESPECT OF STUDENTS' POSSESSION AND USE OF SUBSTANCES (DRUG) REPORTED ON CAMPUS

1. As soon as an incident pertaining to Substance abuse involving a student/students of MAHE takes place, the person concerned (Chief Warden / Warden / Security Officers / Faculty / any other authorities of MAHE) must prepare an incident report along with all the evidence available (details of confiscation such as location, time, names of the people involved, photos etc.) along with documentation of all the details of the case, and hand it over to the respective HOI / Chief Warden of the Institute / Hostels within 24 hours of the event has taken place
2. The substance found with the student has to be confiscated and preserved as evidence. The same has to be properly documented
3. HOI must immediately suspend the students involved in the case from the college and their parents / legal guardian are to be informed about the case and they have to be instructed to meet the concerned HOI within a week of suspension of the offender
4. HOI should instruct the Institutional Committee for Prevention of Substance Abuse to hold an enquiry within 48 hours of the receipt of the incident report
5. A notice must be issued to the students involved, informing them about the charges against them, and asking them to appear before the enquiry committee
6. The hostel warden concerned, a legal representative of MAHE, and a representative from Department of Student Affairs, MAHE shall be involved in this committee
7. The HOI, being the punishing authority, would not be a part of this committee
8. The Committee shall hold the proceedings in accordance with the guidelines prescribed in the MAHE policy for the prevention of substance abuse
9. The Institutional Committee for Prevention of Substance Abuse will conduct an enquiry based on the incident report and the report of the enquiry has to be submitted to the HOI
10. The statement of the student has to be obtained and the same has to be properly documented. The apology statement has to be taken from the students involved. The students shall sign the same.
11. The statements of the other persons who have witnessed the offence of substance abuse have to be recorded in detail.
12. The Committee shall also collect other evidences regarding the commission of the offence and also record the statements of other members who are connected with the offence.
13. The Committee on the basis of the evidence (oral and documentary) shall submit its Report with the proposed punishment to the HOI.
14. The HOI, in consultation with the Director of Student Affairs, MAHE can decide on the punishment to be meted out to the students, which would be in accordance with the MAHE Policy on Substance Abuse.
15. The students must be issued a notice containing the findings of the committee and the proposed punishment. They must be given an opportunity to respond to this within 3 days. Then the final notice announcing the punishment may be issued by HOI.
16. In case students of two or more institutes of MAHE are involved in substance abuse cases, Director Student Affairs, MAHE will conduct the enquiry and issue a notice with the prescribed punishment.



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

L. GUIDELINES FOR THE INSTITUTIONAL COMMITTEE FOR PREVENTION OF SUBSTANCE ABUSE BY STUDENTS

a. 1st Time Violation of the Policy

1. May be suspended from the institute for up to a maximum of 30 days
2. May not be entitled to any facilities of MAHE during the period of the suspension including Hostel accommodation.
3. Parents / Legal guardians may be advised to take their ward to a Psychiatrist for counselling and treatment.
4. After the suspension period, the student may be subjected to a random urine test for substance abuse by the respective institute.
5. Submission of fitness certificate to the respective HOI at the time of re-joining.
6. A joint undertaking from the student and parent/guardian is to be submitted to HOI.
7. The report shall be maintained in college records till the completion of the course by the student.

b. 2nd Time Violation of the Policy

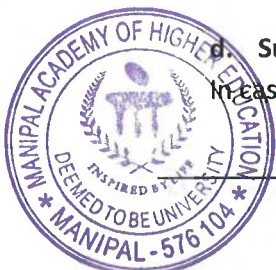
1. May be suspended from the institute for up to a maximum of 3 months
2. May not be entitled to any facilities of MAHE during the period of the suspension including Hostel accommodation.
3. Parents/ Legal guardians may be advised to take their ward to a Psychiatrist for counselling and treatment.
4. After the suspension period, the student may be subjected to a random urine test for substance abuse by the respective institute.
5. Submission of fitness certificate to the respective HOI at the time of re-joining.
6. A joint undertaking from the student and parent/guardian is to be submitted to HOI.
7. The report shall be maintained in college records till the completion of the course by the student

c. 3rd Time Violation of the Policy

1. May be suspended from the institute for up to a maximum of one year.
2. May not be entitled to any facilities of MAHE during the period of the suspension including Hostel accommodation.
3. Parents/ Legal guardian may be advised to take their ward to a Psychiatrist for counselling and treatment.
4. After the suspension period, the student may be subjected to a random urine test for substance abuse by the respective institute.
5. Submission of fitness certificate to the respective HOI at the time of re-joining.
6. A joint undertaking from the student and parent/guardian is to be submitted to HOI.
7. The report shall be maintained in college records till the completion of the course by the student

d. Subsequent Violation

In case of any subsequent violation, the student may be expelled from the institution.



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

M. DISCIPLINARY PROCEDURES IN RESPECT OF STUDENTS' POSSESSION AND USE OF SUBSTANCES (DRUG) OUTSIDE CAMPUS REPORTED BY LAW ENFORCEMENT AGENCIES

1. As soon as an incident pertaining to substance abuse outside the campus involving student(s) of MAHE is reported to MAHE from external law enforcing authorities, such student(s) shall be kept under suspension till further orders, with immediate effect.
2. A notice shall be issued to the such student(s), with a copy marked to their parents by the HOI, seeking an explanation regarding the offense and directing them to furnish all the legal documents such as a certified copy of FIR, Order granting bail if any by the competent Court, Charge sheet if any and other related documents.
3. Depending on the gravity of the offence, the period of suspension shall be enhanced for such student(s) at the discretion of MAHE.
4. The student shall undergo the period of suspension as mentioned in the Order. At any point in time, the suspension shall not be less than 30 days. The period of suspension shall be as per MAHE's Policy on the Prevention of Substance Abuse.
5. If there is a written request, either by the student or by their parents/guardian to revoke the Order of Suspension, MAHE may consider such request and take necessary steps to revoke the Order of Suspension.
6. At the time of revoking the Order of Suspension, a joint undertaking shall be obtained from the student and their parent/guardian in the prescribed format.
7. Depending on the gravity of the offence (i.e., consumption or possession), the Management will take an appropriate decision either to revoke the Order of Suspension or continue with the same.
8. The Management, in addition to imposing the punishment of suspension, may at its discretion and depending upon the circumstances, suggest the concerned student to undergo a rehabilitation / counselling process. If so, the student shall produce proof of having undergone rehabilitation/counselling while re-joining the Institution.

N. HOSTEL COMMITTEE FOR PREVENTION OF ALCOHOL ABUSE

Chief Wardens of respective Hostels of MAHE are required to constitute a standing committee to handle cases pertaining to the prevention of alcohol abuse.

The Hostel Committee for Prevention of alcohol abuse shall comprise

- Senior Warden of the Hostels nominated by concerned Chief Warden as Chairperson
- Warden(s) of the concerned Hostels - member
- Representative from the concerned Institution(s) - member
- Representative from the Student Welfare office from the concerned Institution(s) – member

O. GUIDELINES FOR THE HOSTEL COMMITTEE FOR PREVENTION OF ALCOHOL ABUSE BY STUDENTS

a. 1st Time Violation of the Policy

Written warning with intimation to the parents



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

b. 2nd Time Violation of the Policy

1. May be suspended from the Institute for not less than 7 days with intimation to parents.
2. A joint undertaking from the student and parent/guardian and fitness certificate to be submitted to respective HOIs and Chief wardens at the time of re-joining the institute and hostel

c. 3rd Time Violation of the Policy

1. Termination from the hostel
2. Suspension from the institute for not less than 30 days with intimation to parents
3. Parent/guardian to meet the HOI and take their ward for rehabilitation
4. A joint undertaking from the student and parent/guardian and fitness certificate to be submitted to respective HOIs and Chief wardens at the time of re-joining the institute and hostel.

d. Subsequent Violation

In case of any subsequent violation, the student will be expelled from the institution.

P. POLICY ON PEDDLING OF ILLEGAL SUBSTANCES

Any student possessing substances (DRUG) of abuse for the purpose of or involved in peddling or acting as middlemen / distribution / providing information of users for the supply of substances of abuse; shall be expelled from the Institution and will be liable for penal action.

Q. PREVENTION

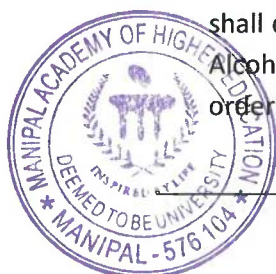
All the institutions of MAHE shall do the following:

1. Conduct an orientation/talk at the time of admission, to educate and sensitize students and parents/guardians on drugs, alcohol abuse and other external influences on young adolescents in general, and students in particular.
2. Conduct regular awareness programs for students on the harmful effects of drugs, alcohol and other substances.
3. Organize role plays, skits, display posters, screen short documentary movies, etc., to educate and sensitize the students on the use and ill effects of drugs, alcohol, and substance use.
4. Surprise raids may be carried out on a regular basis by a team of wardens as instructed by the chief warden/higher authorities of MAHE.

R. APPELLATE AUTHORITY

The Student may place an Appeal before the Appellate Authority; against the decision of 'The Institutional Committee for Prevention of Substance & Alcohol Abuse', within a period of 7 days of communication of the decision of 'The Institutional Committee for Prevention of Substance & Alcohol Abuse'.

The Vice-Chancellor of MAHE shall be the Appellate Authority. The Appellate Authority shall decide whether the findings of the 'Institutional Committee for Prevention of Substance & Alcohol Abuse' are justified/proper or whether the punishment is excessive and pass appropriate orders within 15 days of the date of Appeal.



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

The Appellate Authority may pass orders confirming, reducing or setting aside the decision of the 'Institutional Committee for Prevention of Substance & Alcohol Abuse'.

S. RESERVATION OF RIGHTS

MAHE reserves the right to change, rescind or depart from this Policy in whole or in part.

T. CONVICTION BY COURT OF LAW

Notwithstanding anything contained in this Policy, if a student is convicted by the Courts of India under NDPS Act or any other similar law for dealing with offences contained therein, the student is liable to be expelled from the Institution.

U. CONCLUSION

MAHE is aware that the implementation of its Policy on Substance and Alcohol Abuse will be a challenge for all concerned. It also recognizes that such a Policy could contribute immensely to the reduction and possible elimination of the problem of Substance and Alcohol abuse on the campus.



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

STUDENT ACKNOWLEDGMENT AND CONSENT

(Institute / Department shall make arrangement to collect the acknowledgment from all students)

I have carefully and thoroughly read the Substance & Alcohol Abuse Policy of MAHE. I agree to abide by that Policy.

Student's Signature _____ Date: _____

Student's Name
(Printed) _____

Witness' Signature _____ Date: _____

Witness' Name (Printed) _____



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

ANNEXURE 1

UNDERTAKING TO BE SIGNED BY THE STUDENT AND THE PARENT/GUARDIAN AT THE TIME OF ADMISSION TO THE INSTITUTION *(to be signed by the Guardian only if both parents are not alive)*

I *(name)* son /daughter/ward of Mr./Mrs./Ms.
..... *(name)* admitted to *(course and year)* in *(institution)* during the year, hereby agree to the following terms:

1. I state that I have perused the Policy of MAHE relating to the prevention of substance and alcohol abuse and I have understood the same. I agree to abide by the said policy.
2. I state that it is within my knowledge that the possession, use, sale and distribution of any mood-altering substances are wrong and harmful.
3. I state that I shall refrain from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of mood-altering substances within or outside the campus.
4. I state that I shall report to the authorities of the institution any irregular behaviour that I observe in relation to the possession, use, sale and distribution of mood-altering substances, which may have occurred within the institution or during any activities conducted by any students or institution.
5. I state that I shall support and actively participate in any drug prevention education programmes which may be organized by MAHE, which would enable me to be a better student.
6. I state that I shall co-operate with the authorities of the institution and other statutory authorities in their investigation of any 'substance'-related incident of which I may have information, and to prevent the possession, use, sale and distribution of other mood-altering substances in or around MAHE.
7. I state that I shall have no objection to random searching of my hostel or residence room, including my belongings without infringement to my privacy, by authorised personnel of the college/MAHE.
8. I state that I hereby give my consent for urine screening test and/or any other medical test that may be done by the college authorities if I am suspected of 'substance' abuse.
9. I state that if I am suspected of substance abuse, I will cooperate during the enquiry, which will be conducted by the Committee.

Signature: Date:

Name of the Student:

Signature of the Parent/Guardian:

Name of the Parent/Guardian:

Mrs/Mr/Ms

Mobile No. of the Parent/Guardian:

Email ID:



REVISED POLICY FOR PREVENTION OF SUBSTANCE (DRUG) ABUSE AND ALCOHOLISM FOR STUDENTS

ANNEXURE 2

UNDERTAKING TO BE SIGNED BY PARENT/GUARDIAN AT THE TIME OF ADMITTING SON/DAUGHTER/WARD TO THE INSTITUTION *(to be signed by the Guardian only if both parents are not alive)*

I Mr./Mrs./Ms. (name) Father/Mother/Guardian of
 (name) admitted to (course
 and year) in..... (institution) during the year hereby agree to the following
 terms:

1. I state that I have perused the Policy of MAHE relating to prevention of substance and alcohol abuse and I have understood the same. I agree to abide by the said policy.
2. I accept full legal responsibility for my son/daughter/ward
3. I shall monitor my son/daughter/ward to ensure that he/she refrains from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of mood-altering substances.
4. I shall seek help in the form of counselling or medical attention for my son/daughter/ward, if advised or instructed to do so.
5. I shall co-operate with the college authorities and other statutory authorities in their investigation of any drug-related incident of which I may have information and/or if my son/daughter/ward is suspected to be involved in 'substance' abuse.
6. I shall report to the authorities of the institution any irregular behaviour that I observe in my son/daughter/ward that in my judgement I feel is related to the use, possession, distribution and sale of mood-altering substances.
7. I shall encourage, support and actively participate in any drug prevention education programs or any activity that is aimed at the personal development of my son/daughter/ward that may be organized by the authorities of the institution or other relevant authorities, for parents/guardians.
8. I have no objection to random searching of the hostel or residence room of my son/daughter/ward, including his/her personal belongings without infringement to the privacy, by authorised personnel of the institution/MAHE.
9. I shall accept and respond positively to decisions taken by the College authorities and other relevant authorities aimed at improving the discipline of my son/daughter/ward.
10. I hereby give my consent for a urine screening test and/or any other medical test of my son/daughter/ward that may be done by the authorities of the institution, if he/she is suspected of 'substance' abuse.

Signature: Date:

Name of the Student:

Signature of the Parent/Guardian:

Name of the Parent/Guardian:

Mrs/Mr/Ms

Mobile No. of the Parent/Guardian:

Email ID:

