

MD/MS ADMISSIONS 2024-25


DGHS/MCC Round 3: Reporting Instructions for Allotted Candidates (General/FOR/NRI Category)

Greetings from Manipal Academy of Higher Education, Manipal.

Congratulations for your excellent performance in the **PG NEET 2024** Examinations and thank you for choosing us to pursue your postgraduate studies.

Reporting schedule

As per MCC New Delhi notification, the reporting schedule is as follows.

- **Date:** 26th January 2025 to 03rd February 2025 on all days. Kindly fill candidate profile (**Please enter correct details in candidate (SLCM) portal, same details will be considered in future**) and confirm your reporting schedule at <https://slcm.manipal.edu/NeetHome.aspx> (User ID and Password will be shared via email only after the declaration of final result) to take care of reporting formalities at our end. (Reporting timelines subject to change as per MCC notifications. Please visit mcc.nic.in for latest information)
- **Time:** 9:30 AM to 4 PM*
Requesting you to report by 12 noon on 03rd February 2025 (Last day)
- **Reporting Venue:**
Counseling Hall, Manipal Academy of Higher Education (MAHE), Manipal, Karnataka 576104
[Google Map](#)  [Click Here](#)

Note: Kindly note that ALL the candidates who have been allotted a seat in KMC Manipal / KMC Mangalore are required to report **MAHE Counseling Hall, Manipal** only for the Reporting formalities.

Admission Procedure and Details

1. MAHE Registration Form

- You are requested to take a printout of the [MAHE Registration Form](#) and fill it and keep it along with the original documents

2. Fee Payment

- [Click here](#) for fee details and mode of payment.
You may transfer the total First installment fee (**Column C**) via **Option 1 / Option 2** through single / multiple transactions from the same account OR multiple transactions from the different accounts before reporting to the Counseling venue. (**General Category**) In case of Foreign / NRI Category, the fee has to be remitted from Sponsor account only.
- In order to avoid any inconvenience at last minute, you are suggested to remit the fee [**First Installment Total fee (Column C) [including Caution deposit]**] at least **2 days (General Category) / 4 days (NRI category)** before the day of Physical Reporting as specified by MCC.
- Fee Transfer confirmation **MUST** be produced during reporting. **Kindly ensure to increase the net banking transfer limit in order to make a successful transaction.**

3. Document Verification

- Refer [Checklist](#) for list of documents.
- **All documents in originals** should be submitted for verification.
- Color photocopy / digital copy of the documents are not acceptable.
- Candidates without original documents will **NOT** be admitted under any circumstances
- **NO** additional time will be provided for producing the original certificates.

4. Undertaking / Bond Format

- Notarized format to be submitted on a Rs. 100 Stamp Paper as per the [format](#) attached.
- Please take a printout of the format on A4 size paper, fill it and bring it along with other original documents.
- Legal team at the counseling venue will facilitate to get the Undertaking / bond.

5. Completion of reporting formalities under DGHS / MCC portal

- Provisional Admission Letter regenerated from MCC portal will be handed over.

6. Issue of Admission order

7. Hostel Formalities

- [Click here](#) for fee details.
- Hostel fee to be paid only after completion of admission formalities (ie; after receipt of Roll No. from the University)

Note: In the reporting procedure, the admission process involves Registration, Document verification, Admission order generation, and the entire process will take **5 to 6** working hours. Hence, all Candidates and Parents are requested to co-operate.

Commencement of Classes

20th December, 2024

NOTE: As the academic year for MD/MS Program already commenced from 20th December 2024, you are requested to come prepared to stay back after the reporting formalities.

How to reach Manipal

- Manipal is well connected by Air, Rail and Road. The two main cities close to Manipal are **Udupi** (5 kms away, Railway station) and **Mangalore** (65 Kms away, Airport, Railway station). Pre-paid taxis are available.

After going through the above-mentioned instructions, for further queries (if any) contact

- Mahesh Prabhu, **Director (Admissions)**, +91 96064 56069
- Dr. Kishore Ginpalli, **Deputy Director (Admissions)**, +91 7483298346

Looking forward to you joining the MAHE Manipal Family.

With Regards,

Director (Admissions), Manipal Academy of Higher Education (MAHE),
Manipal – 576 104, KARNATAKA, INDIA, Tel: +91 92437 77700

www.manipal.edu/neet